

**Fox Den Store-It Moon Meadows  
2201 Moon Meadows Drive  
Rapid City, SD 57702  
605.791.2209**

**Intent to Vacate Notice**

Re: Unit #\_\_\_\_\_

**To Whom It May Concern:**

I, \_\_\_\_\_, the undersigned will vacate the storage unit listed above by \_\_\_\_\_, I agree to leave the unit with no lock, swept, empty, and in good rentable condition by midnight on the date listed above. I understand that if I fail to vacate my unit by midnight on the above date, that my scheduled move out will be cancelled, I will be responsible for next month's rent, and I will need to submit a new written notice in order to vacate my storage unit. I understand that FOX DEN STORE-IT does not provide debris or rubbish removal and any property left in the unit may be subject to additional charges and/or all cost incurred by operator.

\_\_\_\_\_  
**Tenant Signature**

\_\_\_\_\_  
**Tenant Name**

\_\_\_\_\_  
**Forwarding Address, if Applicable**

\_\_\_\_\_  
**City, State, Zip**

**Manager's Inspection of Vacant Unit**

I, the undersigned, noticed the above listed unit vacant on \_\_\_\_\_ and discovered in the conditions below:

- Clean, swept, and empty with no lock on it.
- Miscellaneous debris, needs light sweeping.
- Miscellaneous property in unit with no lock.
- Damage to unit:\_\_\_\_\_
- Lock is still on the unit.
- Auctioned, and or sent to collections
- Cancelled/Rescheduled Move Out
- Other\_\_\_\_\_

**Building 10 & 11 (ONLY)**

Y  N Keys and remote returned in original working condition:

**Key Code(s):**

**Remote Code(s):**

\_\_\_\_\_  
**Employee Signature**

\_\_\_\_\_  
**Date**